

PLEASE NOTE START TIME

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Agenda

Meeting of : Audit Committee
Meeting held in : The Meeting Room, City Hall, Salisbury
Date : Wednesday 18 June 2008
Commencing at : 4.00 pm

1. Election of Chairman:

To elect a Chairman for the 2008/09 municipal year, who must be drawn from one of the two independent persons sitting on the committee.

2. Election of Vice Chairman:

To elect a Vice- Chairman for the 2008/09 municipal year, who must be drawn from one of the two independent persons sitting on the committee.

3. Apologies:

To receive any apologies for absence.

4. Public Questions/Statement Time:

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting. A question submission proforma can be found on the council's website or by contacting Democratic Services on the number below.

Contact Officer: Tom Bray (01722 434252)

5. Councillor Questions/Statement Time:

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services 7 working days prior to the date of the meeting.

Contact Officer: Tom Bray (01722 434252)

6. Minutes:

To approve as a correct record the minutes of the last meeting held on 9 April 2008 (previously circulated) but attached for convenience.



Awarded in:
Housing Services
Waste and Recycling Services



7. Declarations of Interest:

To receive any declarations of interest.

8. Chairman's Announcements:

To receive any announcements from the Chairman.

9. Statement of Accounts 2007/08:

To consider the attached report of the Head of Financial Services and Chief Accountant and make recommendations via Cabinet to Full Council (this matter will be considered at the Cabinet meeting immediately following this meeting and then the Full Council meeting on 23 June 2008)

Background Papers: see report for details.

Officer to Contact: Alan Osborne (01722 434393)

10. Annual Governance Report 2007/08:

To consider the report of the Interim Manager (to follow) and make recommendations to Full Council (this matter will be considered at the Full Council meeting of 23 June 2008).

Background Papers: see report for details.

Officer to Contact: Tim Revell (01722 434435)

11. Internal Audit Annual Report 2007/08:

To consider the attached report of the Audit Manager.

Background Papers: see report for details.

Officer to Contact: Estelle Sherry (01722 434618)

12. Review of the Effectiveness of the System of Internal Audit:

To consider the attached report of the Audit Manager.

Background Papers: see report for details.

Officer to Contact: Estelle Sherry (01722 434618)

13. Update on the Work of the Internal Governance Sub-Group of the One Council for Wiltshire Project:

To consider the attached report of the Audit Manager.

Background Papers: see report for details

Officer to Contact: Estelle Sherry (01722 434618)

14. Audit Commission Audit Inspection Plan:

To consider the attached report of the Audit Commission.

Background Papers: see report for details

Officer to Contact: Estelle Sherry (01722 434618)

15. Risk Registers and Risk Management Update:

To consider the attached report of the Interim Manager on behalf of Risk Management Group.

Background Papers: see report for details

Officer to Contact: Frank Dick (01722 434344)

16. Annual meetings of the Chairman of the Audit Committee with the Audit Commission and Internal Audit Manager:

To receive a verbal update from the Chairman on the above meetings.

17. Matters, if any, which by reason of special circumstances the Chairman decides should be considered as a matter of urgency.



Manjeet Gill
Chief Executive
10 June 2008